

Saltash Town Council
Payable Invoice Detail
For the period 1 October 2023 to 31 December 2023

Account	Invoice Date	Contact	Reference	Description	Net	VAT	Gross	Invoice Total	Cost Centre
6662 ST PE HR Professional Fees	01 Oct 2023	HR Support Consultancy	6897 (4431) 06115	HR Services for work carried out during the month of September 2023	682.50	136.50	819.00	819.00	Staffing - Personnel
6214 PF Health & Safety	03 Oct 2023	Hygiene 2 Health Ltd	INV-2861 (4507) 06113	Health and Safety Audit - 22/09/2023	631.80	126.36	758.16	758.16	P&F
6571 SE EMF Saltash Recreation Areas	05 Oct 2023	Friends of Summerfields	Playpark Match Funding 43/23/24 (4377)	Playpark Match Funding Grant 43/23/24	10,000.00	0.00	10,000.00	10,000.00	Service Delivery
6661 ST PF Finance Consultancy Fees	09 Oct 2023	Rosevale Accountants Ltd	01403 (4481) 06134	Professional Fees - Week Commencing 2nd October 2023	464.00	92.80	556.80	556.80	Staffing - P&F
6506 SE Grounds Maintenance & Watering	09 Oct 2023	Tamar Landscapes	INV-1353 (4624) 05977	Landscaping Bark Bulk for Fore Street & Churchtown Cemetery.	649.56	129.91	779.47	1,297.73	Service Delivery
6572 SE EMF Festive Lights	10 Oct 2023	Nigel Sheppard	SI-11225 (4384) 06046	Checks of catenary wires at both Fore Street and Waterside	1,430.00	286.00	1,716.00	1,716.00	Service Delivery
6281 PF EMF Town Vitality Funding Grant	12 Oct 2023	Mel Richardson Consultancy	OCTOBER 2023 (4432) 05615	Consultancy Support relating to the Town Vitality project.	2,500.00	0.00	2,500.00	2,862.00	P&F
6661 ST PF Finance Consultancy Fees	16 Oct 2023	Rosevale Accountants Ltd	01404 (4469) 06164	Professional Services - Week Commencing 9th October 2023	841.00	168.20	1,009.20	1,009.20	Staffing - P&F
6286 PF EMF CLUP Waterside Connectivity Project	17 Oct 2023	Architecture By Studio Hive Limited	3064 (4426) 06169	Work in relation to Saltash Waterside and Connectivity Project.	28,000.00	5,600.00	33,600.00	33,600.00	P&F
6918 LI Professional Fees (Private Contractors)	17 Oct 2023	Bailey Partnership	SD110448 (5009) 06544	Next stage payment 30% for Library Works	6,900.00	1,380.00	8,280.00	8,280.00	Library
6206 PF Youth Council	22 Oct 2023	Saltash Youth Network	001/2023 (4480) 06184	Award of Precept Funding to be distributed to Saltash and district Youth Groups	4,000.00	0.00	4,000.00	4,000.00	P&F
6524 SE Vehicle Maintenance and Repair Costs	23 Oct 2023	DB Autos Ltd	39973 (4442) 06166	Maintenance Costs - Service Delivery vehicle	772.40	154.48	926.88	254.48	Service Delivery
6971 LI EMF Saltash Library Property Refurbishment	23 Oct 2023	Horizon Home Improvement Ltd	209317 (4410) 06128	Library Property Refurbishment Cost 1st Stage Payment	29,943.60	5,988.72	35,932.32	35,932.32	Library
6661 ST PF Finance Consultancy Fees	23 Oct 2023	Rosevale Accountants Ltd	01405 (4467) 06165	Professional Services - Week Commencing 16th October 2023	638.00	127.60	765.60	765.60	Staffing - P&F
6286 PF EMF CLUP Waterside Connectivity Project	25 Oct 2023	Mel Richardson Consultancy	CLUP 1 (4427) 06170	Work in relation to Saltash Waterside and Connectivity Project.	3,500.00	0.00	3,500.00	3,500.00	P&F
6306 PF IT Maintenance	29 Oct 2023	SOS Consultancy	INV-14761 (4444)	Monthly ICT Support and Maintenance Services - October 2023	529.54	105.91	635.45	1,513.04	P&F
6201 PF Audit	30 Oct 2023	Hudson Accounting Ltd	730 (4453) 06180	2023/24 Interim Audit	600.00	0.00	600.00	600.00	P&F
6506 SE Grounds Maintenance & Watering	31 Oct 2023	DCB - Plant & Machinery Ltd	17/10/2023 & 31/10/2023 (4531-A) 0614	Supply of Tractor and Driver for Maintenance on at Pilmere Estate Hedges	1,100.00	220.00	1,320.00	1,320.00	Service Delivery
6662 ST PE HR Professional Fees	31 Oct 2023	HR Support Consultancy	6927 (4455) 06185	HR Services for work carried out during the month of October 2023	682.50	136.50	819.00	819.00	Staffing - Personnel
6222 PF Commissioning Youth Work	31 Oct 2023	Livewire Youth Music Project	LW756 (4017-B) 05849	Delivery of Professional Youth work in Saltash for 2023-24 - 2nd Payment	9,979.34	0.00	9,979.34	9,979.34	P&F
6971 LI EMF Saltash Library Property Refurbishment	01 Nov 2023	Horizon Home Improvement Ltd	209553 (4410-B) 06128	Library Property Refurbishment Cost 2nd Stage Payment	44,915.40	8,983.08	53,898.48	53,898.48	Library
6410 GH General Repairs & Maintenance	03 Nov 2023	Denmans	420167846 (4474) 06160	Maintenance Materials - Guildhall lights	658.00	131.60	789.60	789.60	Guildhall
6506 SE Grounds Maintenance & Watering	10 Nov 2023	Tartendown Nursery	5368 (4534) 06242	Winter Bedding Plants 2023	763.28	152.66	915.94	951.94	Service Delivery
6517 SE Cross (Maintenance)	13 Nov 2023	Denmans	420187316 (4495) 06208	Replacement Colour Changing Flood Light At The Cornish Cross Monument	493.75	98.75	592.50	592.50	Service Delivery
6701 ST PE EMF Staff Recruitment	13 Nov 2023	DK Recruitment	INV-13396 (4503) 06174	Recruitment agency cost for appointment of SDGA.	3,355.35	671.07	4,026.42	4,026.42	Staffing - Personnel
6412 GH Lift Service & Maintenance	23 Nov 2023	Otis Ltd	23069067/U1 (4710) 06322	Contractual Maintenance on Guildhall Lift	671.04	134.21	805.25	805.25	Guildhall
6972 LI EMF Library Equipment & Furniture	24 Nov 2023	London Hearts	26239 (4743) 06284	DHSC Public Access defibrillator and locked cabinet	750.00	150.00	900.00	900.00	Library
6282 PF EMF Funding Bids (Consultancy Fees)	24 Nov 2023	Mel Richardson Consultancy	CIL 1 (4550) 06144	Consultant to submit Community Infrastructure Levy Fund formal application to CC consideration	5,000.00	0.00	5,000.00	5,000.00	P&F
6286 PF EMF CLUP Waterside Connectivity Project	28 Nov 2023	Architecture By Studio Hive Limited	3066 (4561-A) 06199	Saltash Waterside and Connectivity Project - November 2023	9,212.50	1,842.50	11,055.00	11,248.45	P&F
6306 PF IT Maintenance	29 Nov 2023	SOS Consultancy	INV-14935 (4569)	Monthly ICT Support and Maintenance Services - November 2023	529.54	105.91	635.45	1,513.04	P&F
6506 SE Grounds Maintenance & Watering	30 Nov 2023	Glendale Grounds Management Ltd	GC421-3945 (4572) 06019	Hedge Reduction Works And Dead Elm Tree Removal Works - Churchtown Cemetery	1,024.50	204.90	1,229.40	1,229.40	Service Delivery
6571 SE EMF Saltash Recreation Areas	01 Dec 2023	Friends of Summerfields	Community Chest Grant 79/22/23 (4795)	Community Chest Grant - Renovation of Summerfields Park 79/22/23	1,000.00	0.00	1,000.00	1,000.00	Service Delivery
6662 ST PE HR Professional Fees	01 Dec 2023	HR Support Consultancy	6954 (4638) 06285	HR Services for work carried out during the month of November 2023	682.50	136.50	819.00	819.00	Staffing - Personnel
6220 PF Festival Fund	04 Dec 2023	Saltash Chamber of Commerce (SALTASHC)	Festival Fund Grant 88/23/24 (4589)	Festival Fund grant for National awards program - minute number 88/23/24 for Christmas Festival in Saltash	1,500.00	0.00	1,500.00	1,500.00	P&F
6205 PF Insurance	07 Dec 2023	James Hallam Council Guard	529188566 (4602) 06315	Pontoon Insurance 14/12/2023 - 13/12/2024	1,883.43	0.00	1,883.43	2,159.44	P&F
6903 LI Electricity - Library	14 Dec 2023	Laser - Library Electric	E9114073 (4667)	Electricity Charges - 01/09/2023 to 30/11/2023	980.04	196.01	1,176.05	1,176.05	Library
6403 GH Electricity - Guildhall	14 Dec 2023	Laser - Guildhall Electric	E9114083 (4669)	Electricity Charges - 01/09/2023 to 30/11/2023	1,221.93	244.39	1,466.32	1,466.32	Guildhall
6402 GH Gas - Guildhall	15 Dec 2023	Laser - Guildhall Gas	G9133774 (4679)	Gas Charges - 31/10/2023 to 30/11/2023	502.49	100.50	602.99	602.99	Guildhall
6303 PF Copier Maintenance	15 Dec 2023	PEAC Finance	006/24/0116858 (4641)	Photocopier Lease 26/01/2024 - 25/04/2024	649.28	129.86	779.14	779.14	P&F
6500 SE Tree Survey and Tree Maintenance	17 Dec 2023	Robert Mcneil	RSM217 (4685) 06259	Maintenance on Trees at Pilmere	750.00	0.00	750.00	750.00	Service Delivery
6504 SE Street Furniture (Maintenance)	20 Dec 2023	All In Good Time Clock Services	STC01/23 (4655) 06272	Maintenance Cost - Town Clock	900.00	0.00	900.00	900.00	Service Delivery
6205 PF Insurance	21 Dec 2023	BHIB Insurance Brokers	529553320 (4688) 06320	Renewal of cyber liability effective Cyber insurance effective date 21/12/2023 to 20/12/2024	1,131.60	0.00	1,131.60	1,387.39	P&F
6286 PF EMF CLUP Waterside Connectivity Project	28 Dec 2023	Architecture By Studio Hive Limited	3068 (4561-B) 06199	Saltash Waterside and Connectivity Project - December 2023	9,212.50	1,842.50	11,055.00	11,055.00	P&F
6306 PF IT Maintenance	29 Dec 2023	SOS Consultancy	INV-15089 (4699)	Monthly ICT Support and Maintenance Services - October 2023	529.54	105.91	635.45	1,513.04	P&F
6506 SE Grounds Maintenance & Watering	31 Dec 2023	DCB - Plant & Machinery Ltd	1073 (4531-B) 06143	Supply of Tractor and Driver for Maintenance on at Pilmere Estate Hedges	1,100.00	220.00	1,320.00	1,320.00	Service Delivery
					193,260.91	30,103.33	223,364.24		