



# Saltash Town Council

Konsel An Dre Essa

The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX  
Telephone: 01752 844846  
[www.saltash.gov.uk](http://www.saltash.gov.uk)

20<sup>th</sup> November 2019

Dear Councillor,

I write to summon you to an **Extraordinary meeting of the Policy and Finance Committee** to be held on the virtual platform Zoom on **Thursday 26<sup>th</sup> November 2020 at 6:30 p.m.**

The meeting is open to members of the public and press. Members of the public and press wishing to attend the meeting require the following details:

**Web link:**

<https://us02web.zoom.us/j/87638492795?pwd=REhRSGNnVzVtSWE4S0JtZUhTdkZMZZ09>

**Meeting ID:** 876 3849 2795

**Password:** 570187

**Dial by your location:** 0131 460 1196 United Kingdom

Any member of the public requiring to put a question to the Town Council must do so 24 hours prior to the meeting by email [enquiries@saltash.gov.uk](mailto:enquiries@saltash.gov.uk)

Yours sincerely,

  
R Lane  
Town Clerk

To:

Saltash North	Saltash South	Saltash East	Saltash West
S Gillies	M Fox - Chairman	R Bickford	G Challen
J Peggs	S Lennox-Boyd	M Parker	J Dent
W Phillips – Vice Chairman	S Martin	J Rance	S Miller
B Samuels	A Pinckney	P Samuels	D Yates

## **AGENDA**

1. Announcements:
  - a. To confirm that all present can hear the proceedings.
  - b. Roll call of Members, Public and Press present.
  - c. To confirm the meeting is quorate.
  - d. Meeting procedure.
2. Recording of meetings – please notify the Chairman if you are intending to record this meeting.

Please note: All meetings are open to the public and could be filmed or recorded by broadcasters, the media, council members, the Council, or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this especially if you are speaking or taking an active role.

3. Apologies.
4. Declarations of Interest:
  - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
  - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting
  - c. To consider dispensations required:
5. Finance:
  - a. To set the Policy and Finance budgets for the year 2021/2022
  - b. To set the fees and charges for the year 2021/2022
  - c. To set the level of contingency for the year 2021/2022
  - d. To recommend to Full Council the budgets for the year 2021/2022
  - e. To recommend to Full Council the fees and charges for the year 2021/22
  - f. To recommend to Full Council the Precept for 2021/22.
6. Date of next meeting: Tuesday 12<sup>th</sup> January 2020 at 6:30 p.m.