



Saltash Town Council

Konsel An Dre Essa

*The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk*

30th August 2019

Dear Councillor,

I write to summon you to the meeting of **Saltash Town Council** to be held at the Guildhall on **Thursday 5th September 2019 at 7:00 p.m.**

Planning applications can be viewed by Members of the Council immediately prior to the meeting or by arrangement with the Town Clerk. Please note that the applications may also be seen on the Cornwall Council's website www.cornwall.gov.uk.

Members of the public may view planning applications during normal working hours of 9:30 a.m. – 4:30 p.m. daily at the Guildhall or online at Saltash Library.

Any member of the public requiring to put a question to the Council must do so 24 hours prior to the meeting by writing or email enquiries@saltash.gov.uk

Members of the public who have registered with the Town Clerk on the evening of the meeting may speak on a Planning or Licensing agenda item at the discretion of the Chairman and with the approval of Members of the Planning and Licensing Committee. Registration must be complete prior to commencement of the meeting.

Yours sincerely,

R Lane
Town Clerk

To:

Saltash North	Saltash South	Saltash East	Saltash West
S Gillies	M Fox	R Bickford	G Challen - Chairman
J Peggs	S Lennox-Boyd	M Parker	J Dent
W Phillips	S Martin	J Rance	S Miller
B Samuels	A Pinckney	P Samuels – Vice Chairman	D Yates

Agenda

1. Health and safety announcements.
2. Recording of meetings – please notify the Chairman if you are intending to record this meeting.

Please note: All meetings are open to the public and could be filmed or recorded by broadcasters, the media, council members, the Council, or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this especially if you are speaking or taking an active role.

3. Prayers.
4. Apologies.
5. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at this meeting.
 - c. To consider dispensations required.
6. Chairman's Report.
7. Monthly Crime Figures.
8. Report by Community Enterprises PL12.
9. CNA report for noting or matters arising.
10. Questions - A 15-minute period when members of the public may ask questions of Members of the Council.

Please note: Any member of the public requiring to put a question to the Council must do so 24 hours prior to the meeting by writing or email.

11. To receive the Minutes of the Full Town Council Meeting held on Thursday 1st August 2019.

12. Finance:

- a. To advise the following receipts in:
 - i. July 2019.
- b. To advise the following payments in:
 - ii. July 2019.
- c. Urgent and essential works actioned by the Clerk under Financial Regulations.
- d. To note that the bank reconciliations up to 30th June 2019 were reviewed as correct by the Town Clerk.
- e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.

13. Correspondence:

- a. Cornwall Council - To consider whether to agree, object or adopt the Alamein Road BT phone box.
- b. Cornwall Council – To receive letters from the Chairman of Cornwall Council and Head of Commercial Services regarding the recent Audit report and Cornwall Council Awarded Contracts.
- c. Cornwall Council - To note the Community Governance Review Stage 2 – Councillor Yates.
- d. Saltash VE75 Committee – To consider a Civic Service for the Town to commemorate the 75th Anniversary of VE day.

14. To receive the Minutes of the Station Sub Committee Meeting held on 28th August 2019.

15. New Community Enforcement Tool for Town and Parish Councils – James Peck Cornwall Council Community Protection Team Officer.

16. Cornwall Council – To consider dog fouling, littering and fly tipping incident report card scheme and training. **(Pursuant to FTC meeting held on 1st August 2019 minute no.138/19/20)**

17. To consider the extent STC wishes its trained Enforcement Officers to implement enforcement measures.

18. S106 Application: Saltash Chamber of Commerce – Reduction of car parking fees.

19. Town Centre Regeneration:
 - a. To consider STC involvement in the Town Centre Regeneration Forum.
 - b. To consider the appointment of two STC Members as Directors of the Town Centre Regeneration Forum.
20. To consider 'Beating the Bounds'.
21. To receive a report from Cornwall Council – Councillor Lennox-Boyd.
22. To receive an update on the Gilston Road Traffic Congestion Meeting – Councillor P Samuels.
23. To consider a community bunting project for Fore Street – Councillor Peggs.
24. To consider Risk Management reports as may be received.
25. Planning:
 - a. Applications for consideration:

PA19/06678
Mrs K G Watson 177 Grassmere Way Saltash Cornwall PL12 6XW
Construction of a two-storey rear extension.
Ward: North
Date received: 7/8/19
<http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=PVK2ERFG1OU00&activeTab=summary>
 - b. Tree applications/notifications: None.
26. Consideration of License Applications: None.
27. Meet your Councillors:
 - a. Arrangements for future meetings.
28. Public Bodies (Admission to Meetings) Act 1960
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
29. To consider any items referred from the main part of the agenda.
30. Public Bodies (Admission to Meetings) Act 1960
To resolve that the public and press be re-admitted to the meeting.
31. To consider urgent non-financial items at the discretion of the Chairman.
32. Press and social media releases.

33. Date of next meeting: Tuesday 17th September 2019 at 6.30 p.m.

34. Common Seal:

To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

Please note: It is Members responsibility to disclose a non-registerable interest or a disclosable pecuniary interest in any matter being considered or to be considered at the meeting.

Please leave the form in your folder provided for the Administration Officer to collect at the end of the meeting.

Councillor: _____

Committee: _____

Date of Meeting: _____

Declarations of Interest:

- a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b. To receive any declarations from Members of Matters of Public Interest regarding matters to be considered at the meeting.
- c. To consider dispensations required.

Agenda Item	Pecuniary/Non-Pecuniary	Reason	Left the Meeting	Remained at Meeting and did not Vote	Ongoing Dispensation	Dispensation Requested	No Interest Declared